



Youth Music Programme FAQs

If your question is not answered here please contact us at grants@youthmusic.org.uk. Click on the underlined links below to go to the relevant section.

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1. THE YOUTH MUSIC PROGRAMME

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Q. What areas does the Youth Music Programme focus on?

A. The programme seeks to support developmental music-making projects for children and young people and strategic work to support the development of the workforce, organisations and the wider sector. For further information and to apply please go to [About Youth Music Funding](#).

Q. Are there any solicited programmes in the Youth Music Programme?

A. Within the Youth Music Programme there are currently no solicited funding streams.

2 APPLYING FOR A YOUTH MUSIC GRANT

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Q. How many funds are there?

A. There are 3 funds, Fund A, Fund B and Fund C.

Q. How much can I request?

- A. for
- Fund A - £2,000 to £30,000
 - Fund B - £30,001 to £200,000 for (to a maximum of £100,000 per annum)
 - Fund C - £50,000 to £180,000 per annum

Q. How much match funding do I need to raise?

A. 10% (at least half of which must be cash match funding) for Funds A and B, and 15% (at least half of which must be cash match funding) for Fund C.

Q. What are the deadlines for each fund and when will I find out if my application has been successful?

A. The deadlines for each fund are detailed on the Youth music Network at [\[insert link\]](#) along with further information about the decision timeframes.

Q. Can I apply for more than one fund?

- A.
- Only one Fund A grant can be held by an organisation at any one time, however Fund A grant-holders are eligible to apply for Fund B
 - Only one Fund B grant can be held by an organisation at any one time, however Fund B grant-holders are eligible to apply for Fund A (but not Fund C)
 - Fund C grant-holders are eligible to apply for Fund A (but not Fund B)

Q. How many application rounds are there per year?

- A.
- Fund A – 4 rounds per year
 - Fund B – 2 rounds per year

Q. What is the most I can apply for?

- A.
- Fund A - £2,000 to £30,000,
 - Fund B- £30,001 to £200,000 (to a maximum of £100,000 per annum)
 - Fund C - £50,000 to £180,000 per annum.

Q. When is the second stage application deadline? (Funds B and C only)

A. If you are requested to submit a second stage application form you will be informed at that time when the exact deadline is. However, it will usually be about four weeks after you are invited to the second stage.



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Q. When will I know if I have been invited to Stage Two of the application process? (Funds B and C only)

A. Applicants will be notified of the outcome of their application around 10 weeks after the application deadline.

Q. When will I know if I have been successful?

A.

- Fund A- Three months after application deadline
- Fund B- 6 months after stage one application deadline
- Fund C- end January 2015

Q. If we're successful at Stage One of the application process, can we postpone our Stage Two application until the next funding round?

A. No.

Q. Can we budget for core costs across our work?

A. Yes. Youth Music is a full cost recovery funder. You will find further information within the application guidance. We fund core costs (indirect costs) up to 20% of your grant request. If your core costs are higher than this, we ask that you explain how you calculated the amount in your application and we will consider this information as part of our assessment.

Q. How do we support workforce development in our work?

A. We fund work that promotes positive outcomes for organisations and the workforce to ensure that high-quality, sustained and progressive music-making opportunities exist for children and young people in challenging circumstances. All applicants are required to provide details of how the proposed work supports professional development and adheres to **Youth Music's Quality Framework**.

Q. Do you fund work with parents?

A. We do not fund work where parents are the only direct beneficiaries of our funding, however parents, carers and guardians can be included in your work as secondary beneficiaries.

Q. Can I see what a good project looks like?

A. Please explore the [Youth Music Network](#) site for links and resources that can help you to plan your projects. You may also "Join the network" regardless of your funding status, which will give you access to further resources and information.

Q. How do you assess applications?

A. Full details are available on the '[What happens next?](#)' page.

Q. Can I make changes to an application once it has been submitted?

A. You may contact us to make amendments such as a change of address or change of contact details, however you cannot make changes to the content of your application once it has been submitted.

Q. Budget: if I have submitted a Stage 1 budget for Fund B can it be changed at Stage Two?

A. Yes, although you will have to work within the original amount that you submitted at Stage One. You will also need to explain the rationale behind any significant changes.

Q. Do I need to consider the legacy of my project?

A. Yes, we are seeking to fund work that promotes positive outcomes for organisations and the workforce to ensure that high-quality; sustained and progressive music-making opportunities exist for children and young people in challenging circumstances. In addition, supporting progression for all children and young people is one of our grant-making principles.

3. ELIGIBILITY

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Q. How do I know if I'm eligible to apply?

A. The eligibility criteria for Youth Music funding can be found here: <http://network.youthmusic.org.uk/Funding/who-we-fund>

Q. Will you welcome consortia applications?

A. Yes. However, applications will need to show that there is a lead organisation that has the capacity to manage the grant in line with our Funding Agreement. You must state the partners involved in the delivery of your work within the application form. We ask that



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careful consideration should be given to management / administration costs within consortia applications (so they are not unduly excessive) and that partnership agreements have been considered.

Q. I want to apply for funding in this round, but I don't expect to have my partners confirmed by deadline. Does this mean I can't apply?

A. You will need to demonstrate that you have a plan for engaging those partners, who they might be and why you want to work with them (in terms of their track record in this field). We would expect you to have had initial discussions with your proposed partners by submission of your application, and that they are happy for you to name them in your bid. Should your grant application be successful we require letters of support from your partners that confirm their role in delivering the work.

Q. When can I reapply if my application is unsuccessful?

A. You can reapply in the next application round.

Q. When are we expected to show evidence of match-funding?

A. If you are awarded a grant, you will be expected to show confirmation of your match funding when you sign your funding agreement, and before we release your first payment. Match funding can be underwritten by your organisation's own funds, should you be awaiting the outcome of other funding applications, or stated commitments from your partners. Should you wish to underwrite your match funding commitments you must submit a letter-headed statement outlining the match funding details that you wish to underwrite.

Q. Are any sources of funding ineligible as match funding?

A. All Arts Council England funding is ineligible as match. No funding from National Lottery sources is eligible as match (e.g. Awards for All, Heritage Lottery Fund, most Big Lottery Fund programmes). Government funds for music education hubs are ineligible. If Local Authority or Schools funding does fall under any of these categories, then it is eligible for match.

Q. If I want to work with a group of young people in England and take them abroad will you fund this?

A. Beneficiaries of all our work must be based in England, and the majority of your activities must take place in England. We will consider funding trips abroad so long as the costs constitute a minority of the overall grant, you have identified the need for the trip and you can demonstrate why the activity will support you to meet your intended outcomes.

Q. I am based in Wales, can I apply for funding? If so can I then work with a group of young people that is a combination of some from England and some from Wales?

A. You can apply to work with a mixed group of children from England and Wales, but you would have to find funding from elsewhere to support the young people from Wales as our funding can only support children and young people based in England.

Q. Will there be proportionate regional/geographical allocations?

A. There will be a minimum allocation per region. As we will receive more applications than we can fund, we will use a process of 'portfolio-balancing' to ensure the quality and diversity of applications that we fund.

Q. What is the maximum grant that a Local Authority can apply for? Do individual schools come under Local Authority or are they counted as individuals?

A. Local Authorities can apply for up to a maximum value of £250,000. Local Authorities are encouraged to co-ordinate bids from different departments into one proposal. If the maximum value is exceeded in applications submitted by different departments of the same Local Authority, then proposals may become ineligible and therefore withdrawn by Youth Music.

Individual schools are not counted as part of the Local Authority.

Q. Can organisations that were previously part of a Local Authority apply for funding?

A. Organisations less than one year old that have become independent after previously being part of a Local Authority are eligible to apply to the Youth Music Programme, so long as:

- The independent organisation is carrying out the same work as when part of the Local Authority (i.e. the only major difference to the new organisation is to its governance)
- Alongside draft or forecast accounts for the new organisation, previous Local Authority accounts can be submitted. Accounts from the Local Authority must show the income and expenditure for the department, alongside a balance sheet that details any assets held by the department.
- A governing document for the new organisation can be supplied.
- All other eligibility criteria are satisfied.



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Q. Can we apply to Youth Music for a cross-arts project? If so, will Youth Music look on cross-art projects less favourably?

A. Yes, applications for cross-arts projects are welcomed, but you are required to cover the non-music elements through match funding. Cross-arts projects will be treated on their own merits, as any other application – they will not be regarded any less favourably.

Q. Does Youth Music fund music therapy?

A. We'd expect funding primarily to support children and young people's participatory music-making, with a focus on personal, social and emotional outcomes for those children and young people, as well as musical ones. Applications for the therapeutic usage of music for health and well-being, where children themselves are little engaged in participatory music-making, would be expected to demonstrate a high proportion of match-funding. Applications from organisations primarily focussed on music therapy are assessed on a case by case basis against the same criteria as participatory music-making project applications.

Q. Do you fund Music Education Hubs?

A. Hub lead organisations are eligible to apply to the Youth Music Programme for activities beyond the hub core offer. We are particularly keen to see applications from hubs for projects that support their inclusion strategies.

Q. As part of my programme I would like to include development costs for the staff team. Is this allowed?

A. Yes – in fact, we are trying to encourage this activity through our commitment to strategic work to support the development of the workforce, organisations and the wider sector. As part of your programme this might include costs for activities such as training, shadowing, information advice and guidance, buddying, mentoring, team reflection sessions etc.

Q. The main target group for my project are young people, however few of them would fall under the 'challenging circumstances' definition. Am I eligible to apply?

You can still apply, but in making your application you should bear in mind that Youth Music will continue to focus the majority of our funding on those who have the least opportunity. Not all of our funding goes to children in challenging circumstances, but projects that meet our aims around providing opportunities for children in challenging circumstances are likely to be given priority over projects that do not.

4. OUTCOMES

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Q. What are the different outcome areas?

A. The Youth Music outcomes areas are musical, personal, social, workforce and organisational.

Q. How many outcomes do I need to create for each fund?

A.

- Fund A - 3 outcomes
- Fund B - 5 outcomes
- Fund C - 5-10 outcomes

Q. How do I know which outcomes are musical, personal, social, workforce or organisation?

A. Read the full outcomes guide before working on your application and this should make sense of which outcomes relate to which outcomes areas.

If you require further advice on outcomes, you can speak to a member of the Grants and Learning Team on 020 7902 1060 or email grants@youthmusic.org.uk

5. DELIVERING THE YOUTH MUSIC GRANT

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Q. If project delivery must start within three months of Youth Music confirming the grant, what do you mean by project delivery?

A. By 'delivery', we mean the start of the activities that you outline in your application form – this may include development work, so long as it has been outlined in your application.



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Q. When can I start my Youth Music Programme?

A. You can start your Youth Music Programme within three months after the date your grant has been confirmed by Youth Music. We advise grant holders not to begin work until a payment has been received

6. STAGE TWO APPLICATIONS (not applicable to Fund A)

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Q. When I log in to complete my Stage Two application I see the error message, 'The application form that you are attempting to access is not currently available. Please try again later, or contact us for assistance.' What should I do?

A. This is a technical issue with your browser because it has remembered your previous visit to our online application. You will need to empty your browsing data and try again. If you still have a problem please contact us.

How to clear your browsing history

Internet Explorer 8 and above

1. From the Safety menu in the upper right, click Delete Browsing History...
2. Deselect Preserve Favourites website data, and select Temporary Internet files, Cookies, and History.
3. Click Delete.

Chrome

1. In the browser bar, enter: `chrome://settings/clearBrowserData`
2. Select the items you want to clear (e.g., Clear browsing history, Clear download history, Empty the cache, Delete cookies and other site and plug-in data).

You can choose the period of time for which you want to clear cached information from the Obliterate the following items from: drop-down menu. To clear your entire cache, select the beginning of time.

3. Click Clear browsing data.

OTHER

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Q. What is the NPME?

A. NPME stands for the [National Plan for Music Education](#), which the Department for Education is developing for the sector.

Q. What are Arts Council Bridge Organisations?

A. Bridge delivery organisations will provide a direct connection between the work produced by arts organisations and schools and communities. For more information, please visit the [Arts Council England website](#).

If your question is not answered here, please email grants@youthmusic.org.uk