

## Eligibility

Q. When you state that you are looking for partnerships between schools and specialist music organisations/providers – can Pupil Referral Units apply and be classed as a school?

A. Yes.

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Q. Youth Music usually operates a rule where a maximum of 25% of project activity can take place in school curriculum hours. Does this rule apply to the Exchanging Notes module?

A. No, but we expect there to be a mixture of delivery – some during school curriculum hours and some outside of school hours. It is up to you to determine when and where the delivery should take place, based on the needs and preferences of your participants.

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Q. Are we eligible to apply as a partnership of schools?

A. Yes, so long as the lead applicant is formally constituted and meets our eligibility criteria, and your programme meets the Exchanging Notes specific eligibility criteria.

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Q. If we need to release teachers for the evaluation sessions then we will need to budget for supply costs. Can we include these in our Youth Music budget?

A. Yes.

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Q. We have developed a partnership with a specialist music organisation, but there are some elements of the programme they will be unable to provide (e.g. access to studio space, training in some specialist areas). Is it okay to work with more than one organisation?

A. Yes, but the idea behind this module is that schools and their main music partner develop close working relationships in a mutually beneficial partnership. While you can purchase elements of delivery from other organisations, we would hope that this is planned in conjunction with your main partner.

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Q. What do you mean by ‘ambitious and innovative’?

A. By ‘ambitious’, we are looking for a project that aims to have a significant (but achievable) impact, with a clear vision that will lead to lasting change. By ‘innovative’, we are looking for new approaches, perhaps introducing new elements to your work based on learning and previous experience.

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## Evaluation

Q. We are a school. Can you tell us more about the data that we will be required to provide to the evaluation team?

A. Final details will be negotiated once all ten projects have been chosen, but the kind of data that is likely to be included will relate to young people’s free school meal status (or pupil premium information), attainment, attendance, behaviour, whether they have a statement of special educational needs etc. It is likely that the evaluators will require baseline measures

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(i.e. at the start of the project) as well as collection at various points over the four years of the project. The evaluation team will be subject to ethical approval and evaluation data that shows in any public documents will be anonymous and confidential. Personal data relating to young people will be held securely by the evaluation team.

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Q. Who will be undertaking the Exchanging Notes evaluation?

A. This information will be released in January 2014.

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### **Funding agreements**

Q. The guidance states that 'awards will be made up to £30,000 per year, per project, for up to four years'. Does this mean that we have to re-apply each year?

A. No, but the renewal of your funding agreement each year will be based on successful and timely completion of your grant requirements.

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