**Leaps and Bounds Roadshow in School**

**Covid-19 Risk Assessment Questionnaire**

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| SCHOOL NAME |  |
| MUSIC TUTOR NAME |  |
| SCHOOL STAFF NAME |  |
| POSITION |  |
| DATE OF RISK ASSESSMENT |  |
| ACTIVITY CONSIDERED |  |

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| Control Measure | Control Measure in Place? (Y/N) | Details |
| **Exchange of Covid-19 risk assessments**   * School to provide Covid-19 Risk Assessment / Policies for visiting tutors. * Music Tutors to check that Edsential Music Service Risk Assessment has been seen by school staff. * Is there anything else we need to be made aware of? |  |  |
| What is the procedure in the event of **Fire**? |  |  |
| **Arrival and Departure of music tutors**   * Times planned to avoid contact with others. * Tutors will wash hands or sanitise. * Which facilities can be used? (Photocopying, toilet facilities, staff room?) |  |  |
| **Performance space**   * Is the space large enough and well ventilated? * Sanitising station (tissues, bin, sanitiser/washing facility) required. * **Electrical point and extension lead to be provided by setting.** * **Four chairs to be provided by school.** |  |  |
| How will you organise the performance space?   * Pupils to be facing forward where possible; * The performing group to be positioned at least 2m away from the front row, preferably more. * Space required for the performing group |  |  |
| **Arrival and departure of pupils to lesson**:   * Children must wash their hands before and after attending a performance. * ‘Nurture Pets’? |  |  |
| **SEND**  Children with special needs to be considered individually within the Edsential/school risk assessment (use initials only on this document). This includes children with medical needs, for example; allergies to disinfectant or sanitiser. |  |  |
| **Resources required?**  Will you be using chairs, stands, instruments, sheet music, other resources? What are the control measures?  Additional resources will be kept to a minimum. Resources that are shared between classes or bubbles, should be cleaned frequently and meticulously and always between bubbles. |  |  |
| **Is there a school policy/process for cleaning resources and touch points between pupils from different bubbles? How will this be done?** |  |  |
| **Is there a school policy on wearing face coverings?** |  |  |
| An adult with the qualifications/competence/experience to be in the best position to assume duty of care for the class ‘bubble’ must be in attendance during lessons in addition to the music tutor(s). |  |  |
| Pupils grouped so that only pupils from the same ‘bubble’ learn together. |  |  |

**Further Action to be Taken**

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| **Essential Action Needed** | **By Whom?** | **Completed** |
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